

Entering ED Intervention Audit Data into Portal

This job aid assists in entering ED intervention audit data. For questions or assistance, contact reports@hdnursing.com.

Step 1

Go to the Program Audit Portal

Go to: <https://www.hdnursing.com/hd-falls-program-audits>. Under "ED Portal Access" select "CLICK HERE to enter audits." See screenshot below.

ED Portal Access

→ [CLICK HERE](#) to enter audits

Step 2

Select Hospital Information

Select the hospital system, hospital name, date, and shift.

HD ED Audit Forms

Hospital System	Hospital Name	Date	Shift
A Demo	Demo	2023-12-27	Day
Unit Name	Audit Type		
Unit 1	ED Screening Audit		

Step 3

Enter Audit Type

Select "ED Intervention Audit."

HD ED Audit Forms

Hospital System	Hospital Name	Date	Shift
A Demo	Demo	2023-12-27	Day
Unit Name	Audit Type		
Unit 1	ED Intervention Audit		

Step 4

Enter Audit Data

Enter the number of "Criteria Met" and "Criteria Unmet" responses. Note example entries in red.

	Criteria Met		Criteria Unmet
ED Intervention Audit			
Fall Id On Patient		Criteria Unmet	
Criteria Met	9	Criteria Unmet	1
Fall Sign		Criteria Unmet	
Criteria Met	8	Criteria Unmet	2
Call Light Within Reach		Criteria Unmet	
Criteria Met		Criteria Unmet	
Assistive Device/Belonging W/in Reach		Criteria Unmet	
Criteria Met		Criteria Unmet	
Stretcher Low And Locked		Criteria Unmet	
Criteria Met		Criteria Unmet	
Side Rails Up on Stretcher		Criteria Unmet	
Criteria Met		Criteria Unmet	
Exit Alarm (If Applicable)		Criteria Unmet	
Criteria Met		Criteria Unmet	
Pt/Family Educated On Fall Risk/Call For Help Prior To Getting Up		Criteria Unmet	
Criteria Met		Criteria Unmet	
Hourly Rounding		Criteria Unmet	
Criteria Met		Criteria Unmet	
Hourly Toileting Opportunities		Criteria Unmet	
Criteria Met		Criteria Unmet	

Step 5

Submit Data

To submit the audit data, click SAVE. To cancel, click CANCEL.