

# Entering Maternal Intervention Audit Data into the Program Audit Portal

This job aid assists in entering intervention audit data from Maternal Intervention Audit Tool©. For questions or assistance, contact [reports@hdnursing.com](mailto:reports@hdnursing.com).

## Step 1

### Go to the Program Audit Portal

Go to: <https://www.hdnursing.com/hd-falls-program-audits>

Under "Adult Inpatient Portal Access," select "CLICK HERE to enter audits."

### Adult Inpatient Portal Access

→ [CLICK HERE](#) to enter audits

## Step 2

### Select Hospital and Unit

Select the hospital system, hospital name, unit name.

#### Web Form Multiple Audit

A screenshot of the 'Web Form Multiple Audit' interface. It features several dropdown menus: 'Hospital System' (set to 'A Demo'), 'Hospital Name' (set to 'Demo'), 'Unit Name' (set to 'Unit 1'), and 'Data Type' (set to 'Maternal'). There is also a date field for 'Audit Date' (2023-12-13) and a dropdown for 'Audit Type' (set to 'HD Intervention Audits'). An orange arrow points to the 'Hospital System' dropdown.

## Step 3

### Enter Audit Date and Type

Choose the data type by selecting Maternal. Enter the date the audit was conducted and the audit type. Select "HD Intervention Audits" for audit type.

#### Web Form Multiple Audit

A second screenshot of the 'Web Form Multiple Audit' interface, identical to the first. In this version, an orange arrow points to the 'Audit Date' field (2023-12-13), and another orange arrow points to the 'Data Type' dropdown menu (set to 'Maternal').

## Step 4

### Enter Audit Data

Enter the numbers of Yes responses for each item on the left and the numbers of No responses for each item on the right. Note example entries.

	# Yes		# No
<b>Program Audit</b>			
Was the HDS Score Correct?- Yes Count	7	Was the HDS Score Correct?- No Count	3
Fall ID on patient (arm band, yellow gown or yellow socks)- Yes Count	9	Fall ID on patient (arm band, yellow gown or yellow socks)- No Count	1
Patient/Family Education Documented- Yes Count		Patient/Family Education Documented- No Count	
Protocol (Care Plan) Individualized to HDS Score - Yes Count		Protocol (Care Plan) Individualized to HDS Score - No Count	
Correct Fall Sign Outside Room - Yes Count		Correct Fall Sign Outside Room - No Count	

## Step 5

### Enter Fall Mat and Alarm Usage Data

Only complete these fields when patients meet one of the following criteria:

- MODERATE risk and scores 3 or greater on Mental Status domain
- HIGH risk and scores 3 or greater on Mental Status domain

Enter "Yes" responses on the left and "No" responses on the right. See Step 4 for example.

*Facilities not using fall mats should leave the fall mat audit information blank.*

<b>Maternal Data Type</b>			
Mats in place-MODERATE >=3 (Mental Status) - Yes Count		Mats in place-MODERATE >=3 (Mental Status) - No Count	
Mats in place-HIGH - Yes Count		Mats in place-HIGH - No Count	
Alarm in place and activated to correct zone -MODERATE >=3 (Mental Status) - Yes Count		Alarm in place and activated to correct zone -MODERATE >=3 (Mental Status) - No Count	
Alarm in place and activated to correct zone- HIGH - Yes Count		Alarm in place and activated to correct zone- HIGH - No Count	

## Step 6

### Submit Data

To submit the audit data, click SAVE. To cancel, click CANCEL.